

## 2015 AEP Application Changes Summary

There are multiple changes to the 2015 AEP Application that serve to clarify and overall further define the submittal requirements.

1. Application fee for non-members has increased to \$600 (remains at \$400 for NPI members).
2. Multiple numbering changes through application.
3. Previous Criterion No. 1 - Combined with Criterion 7a.
4. Criterion No. 2 - Added requirement for date of most recent revision.
5. Criterion No. 3 – Added requirement for narrative explaining professional development program for all procurement staff.
6. Criteria Nos. 4a and 4b – Added requirement for a list of suggested process improvements related to the survey results.
7. Criterion No. 5 – Added additional request for narrative that provides clarification on agency centralized authority.
8. Previous Criterion No. 7 – Added as criterion 7h.
9. Criterion No. 8b – Added requirement for agencies to address the findings in the audit report and provide the actions that the procurement department will take as a result of the recommendations.
10. Criteria Nos. 10a and 10b – Added clarification to acceptable certifications and professional staff calculations.
11. Criterion No. 18 – New criterion for 2015. This criterion was added to allow agencies to present innovative and unique process improvements they feel define excellence in their organizations.

Questions regarding any changes can be sent to Brian Garrity, C.P.M., CPPB, AEP Committee Chair at [aep@npiconnection.org](mailto:aep@npiconnection.org).