

# 2016 AEP Application Changes Summary

There are multiple changes to the 2016 AEP Application that serve to clarify and overall further define the submittal requirements.

1. Application due date is May 31, 2016.
2. Multiple criteria have date requirements. Please verify as these are updated yearly.
3. Criterion No. 3 – List of staff members and titles provided with narrative.
4. Criterion No. 7.e. – Removed requirement for request for quotation process to be online and posted on the agency's website.
5. Criterion No. 7.h. – Removed requirement for details on length of use of system and current software version.
6. Criterion 7.i. – Added requirement for screen shot of actual purchase order electronically submitted to vendor.
7. Criterion No. 9. – Increased percentage requirement of spend on requirements contracts to 30%.
8. Criterion 18. – Added date parameter for project completion.

Questions regarding any changes can be sent to Brian Garrity, C.P.M., CPPB, AEP Committee Chair at [aep@npiconnection.org](mailto:aep@npiconnection.org).

